DISBURSEMENT / TRANSFER AUTHORIZATION

ORGANIZATION MINUTES

| Class, Club or Organization | Date |
|---|------|
| # of Members Present: | |
| Advisor / Sponsor Present: Yes: No: | |
| Minutes: | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Approved: | |
| | |
| Signature of Advisor / Sponsor | |
| Signature of a Class, Club, or Organization Officer | |

Note: Proper completion of this form is necessary to authorize the bookkeeper to disburse or transfer funds from the organization's account.

Form #4566 Rev. 7/10